

EVANS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF MEETING OF TUESDAY, JULY 8, 2025

Call to Order

President Joanna Helm called the regular monthly meeting to order at 7:01 pm at the library. Present were Deb Durbin, Randy Edwards, Chuck Hutson, Neil Krutsinger, Kim Shanks and library director Jessica Blain. Gabe Emerick was absent

Reading and Approval of Minutes

Hutson moved the minutes of the previous meeting be approved. Shanks seconded this. Motion carried unanimously.

Communications

A letter was received notifying that the Per Capita Grant for FY 25 was approved. An update from Eastern University noting that the grant that was applied for has been granted, but the amount and payout dates are currently not known due to funding issues.

Bills to Be Paid

The Board reviewed the list of bills to be paid. Edwards moved the bills be paid as presented; seconded by Krutsinger. Motion passed unanimously.

Reports

Financial Reports A-D were reviewed. Blain noted that the reports are also the end of FY25 reports. The financial reports will be filed for audit.

Blain presented the library director's report including the circulation report and materials budget.

The Finance Committee had no report.

The Policy and Personnel Committee had no report.

The Building Committee had no report.

New Business

Blain presented the Building and Maintenance Ordinance 25-01 for review. Hutson moved to approve the ordinance. Durbin seconded the motion. Motion passed unanimously.

Blain explained that the FNB Community bank would begin mailing out bank statements from an outsourced company beginning in August. In order to be able to process the bank statements in time for the Board meeting, Shanks moved to allow an online banking for the purpose of having access to the account statements. Edwards seconded the motion. Motion passed unanimously.

Old Business

Shanks update the Board that two trees had been planted. He and Brannon are working on ideas for plants for landscaping on the grounds. No further planting will take place until fall. Blain noted that the grass will need reseeded in the fall as well.

The Board reviewed the Banking and Investment Ordinances, the Special Reserve Ordinance and Special Reserve Plan.

The Board also reviewed Chapter 1, "Core Standards" in *Serving Our Public: Standards for Illinois Public Libraries 4.0.* and Chapter 2, "Governance and Administration" in *Serving Our Public: Standards for Illinois Public Libraries 4.0.*

The meeting adjourned at 7:30 pm.