

EVANS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF MEETING OF TUESDAY, MAY 13, 2025

Call to Order

President Joanna Helm called the regular monthly meeting to order at 7:06 pm at the library. Present were Helm, Deb Durbin, Randy Edwards, Chuck Hutson, Neil Krutsinger, Kim Shanks, and library director Jessica Blain. Gabriel Emerick was absent.

Reading and Approval of Minutes

Edwards moved the minutes of the previous meeting be approved. Durbin seconded the motion. Motion carried unanimously.

Communications Received

Letters were received from the White Foundation donating \$1000 and the Scarpaci Foundation donating \$800. IMRF compliance report was also received.

Bills To Be Paid

Blain handed the list of bills to be paid. The Board reviewed the list of bills to be paid. Hutson moved the bills be paid as presented; seconded by Shanks. Motion passed unanimously.

Reports

Financial Reports A-C were reviewed. The financial reports will be filed for audit.

Blain presented the library director's report including the circulation report and materials budget.

The Policy & Personnel Committee reported that they met before the Board meeting. The committee reviewed staff evaluations. They recommend a 3% increase for all staff. The committee reviewed policies at the meeting. The committee recommends changes to the Unattended Children Policy, Internet Agreement, Public Internet Usage policy and the deletion of the Lincoln Room Policy. Also recommending that the Courtesy Provision policy be raised to up to \$100 for memorials with Board President approval and that the fee for faxing be eliminated. Edwards moved to approve the all of the committee's recommendations, Krutsinger seconded. Motion passed unanimously.

The Finance Committee had no report.

The Building Committee had no report.

Old Business

The Board discussed planting established trees on the library property. Beginning on the west side to replace those that had been removed. Shanks reported that he had met with Naturalist Bradly Brannon to discuss options for trees and landscaping. Most of the trees range from \$65-100. They are working on a map together for a plan.

The meeting adjourned at 7:36 pm.