

OVERDUE NOTICES

It is the patron's responsibility to return materials by the due date. This date will be stamped or written on materials in a prominent place. As a courtesy, the library staff will mail or email overdue notices when the materials are one week overdue, two weeks overdue, and three weeks overdue or will contact the patron by phone at those times. A final bill will be sent within one month of the final overdue notice. Lack of an overdue notice does not invalidate the date due nor does it relieve the patron of responsibility for paying fines or replacing lost materials.

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