

EVANS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF MEETING OF TUESDAY, SEPTEMBER 9, 2025

Call to Order

President Joanna Helm called the regular monthly meeting to order at 7:00 pm at the library. Present were Helm, Deb Durbin, Randy Edwards, Gabriel Emerick, Chuck Hutson, Neil Krutsinger, Kim Shanks and library director Jessica Blain.

Reading and Approval of Minutes

Emerick moved the minutes of the previous meeting be approved. Krutsinger seconded this. Motion carried unanimously.

Communications

Lazerware price increase, Ameren budget billing confirmation letter, CEFS fundraiser notification, patron map request, Walmart notification of change in credit card program.

Bills To Be Paid

The Board reviewed the list of bills to be paid. Edwards moved the bills be paid as presented; seconded by Shanks. Motion passed unanimously.

Reports

Financial Reports A-C were reviewed. The financial reports will be filed for audit.

Blain presented the library director's report including the circulation report and materials budget.

The Finance Committee had no report.

The Policy and Personnel Committee had no report.

The Building Committee had no report.

New Business

Blain presented the Budget and Appropriation Ordinance 25-02 with three options for Board approval. Edwards moved to approve the ordinance with a 3% increase. Emerick seconded the motion. Motion passed unanimously.

Blain presented a quote from Arrow Landscaping for snow and ice removal. Hutson moved to approve the quote, Edwards seconded the motion. Motion passed unanimously.

Blain noted that the library had excess funds left from the FY25 budget. The amount excess of \$250,000 was due to budgeting for the new building. Edwards moved to transfer the excess funds to the Special Reserve Fund savings and into a CD. Emerick seconded the motion. Motion passed unanimously.

The Board reviewed Chapter 5, "Building and Infrastructure Maintenance" in *Serving Our Public: Standards for Illinois Public Libraries 4.0*.

The Board reviewed Chapter 6, "Safety" in *Serving Our Public: Standards for Illinois Public Libraries 4.0*.

The meeting adjourned at 7:38 pm.