

GIFTS AND DONATIONS TO THE LIBRARY

The library accepts donations of materials including books, movies, and music in good condition . Items will be accepted by the library with the understanding that they will be judged on the same basis as material considered for purchase.

No conditions may be imposed relating to any donated materials after acceptance by library. Donated materials cannot be returned once accepted by library.

All book and media donations must be free of mildew, mold, and dirt. They should not have excessive spine damage; have missing pages, discs, or covers. Books cannot have water damage.

Donated materials requested for library usage MUST be current year, in pristine condition, and not duplication either at EPLD or in the Illinois Heartland Library System.

Children's books are accepted. The use of children's books is determined by condition.

Donated materials are handled in one of the following ways:

- 1.) Materials are placed in library's collection
- 2.) Materials are given to other libraries within the Illinois Heartland Library System
- 3.) Materials are sold at the book sale.
- 4.) Materials in poor condition are thrown away.

Library staff can issue a receipt of donated materials, but cannot assess monetary value.

Approved by the Board of Trustees, April 14, 2026.