

EVANS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF MEETING OF TUESDAY, APRIL 14, 2026

Call to Order

President Joanna Helm called the regular monthly meeting to order at 7:00 pm at the library. Present were Helm, Deb Durbin, Gabriel Emerick, Neil Krutsinger, Kim Shanks and library director Jessica Blain. Randy Edwards, Chuck Hutson were absent.

Reading and Approval of Minutes

Emerick moved the minutes of the previous meeting be approved. Krutsinger seconded the motion. Motion carried unanimously.

Communications Received

Three mowing quotes were received.

Bills To Be Paid

Blain handed the list of bills to be paid. The Board reviewed the list of bills to be paid. Emerick moved the bills be paid as presented; seconded by Durbin. Motion passed unanimously.

Reports

Financial Reports A-D which included quarterly reports were reviewed. The financial reports will be filed for audit.

Blain presented the library director's report including the circulation report and materials budget.

The Policy & Personnel Committee reported that they met before the Board meeting. The committee reviewed staff evaluations. They recommend a 3.5% increase for all staff. The committee reviewed policies at the meeting. The committee recommends changes to the Meeting Room, Gifts to the Library, Guidelines for Travel policies. Also recommended wording changes in the Routine Banking Procedures and Reserves policies. Emerick moved to approve the all of the committee's recommendations, Shanks seconded. Motion passed unanimously.

The Finance Committee had no report.

The Building Committee had no report.

New Business

Blain presented the Meeting Date Ordinance 25-04 for approval. Shanks moved to approve the ordinance, Emerick seconded. Motion passed unanimously.

The Board reviewed the three quotes for mowing the library property. Emerick moved to select the lowest bid. Krutsinger seconded. Motion passed unanimously.

The Board discussed a donation request.

The Board discussed changing the library's Saturday hours for the summer. The library would close at 2:00pm on Saturdays, instead of 5:00pm. Emerick moved that the library will begin closing at 2:00pm on Saturday, May 2nd and will run through Saturday, September 5th and that the Board will then review and evaluate at the September 8th Board meeting. Krutsinger seconded the motion. Motion passed unanimously.

The Board discussed the dead tree at the bottom of the hill closest to the road.

The meeting adjourned at 7:26 pm.